

Hailey Parish Council
February 2023 Minutes

To: All members of Hailey Parish Council

**Meeting of the Parish Council on
13th February 2023 at 7.30pm at Hailey Village Hall**

For the transaction of the business stated below. The Public and Press are also invited to attend.

1. To receive apologies for absence: Cllr Smith & Cllr Drew
2. People in Attendance: Cllr Knaggs, Cllr Doland, Cllr Gibson, Cllr Crow, Clerk Mrs Cameron & 10 members of the Public
3. **To receive Declarations of Interest:** Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
[Cllr Gibson has declared that she has used the contractor that is mentioned later on in point 22.](#)
4. To accept changes made to December 2022 Parish Council Meeting Minutes- [Accepted](#)
5. To receive the Minutes of the Parish Council Meeting dated 9th January 2023- [Accepted](#)
6. Matters arising from the minutes – Cllr Gibson Minutes from 12th December there are a number of items that need raising due to the staffing committee and that they had made an appointment date to discuss these with Tracey.
7. Comments from Members of the Public-
8. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.
Cllr Dingwall – Has done a visit to the solar farm. The WODC budget approval will be Wednesday 15th Feb.
Cllr Walker –Road safety audit was requested no date as yet. OCC budget Tuesday 4.99% Ctax rise.
There are a lot of potholes and please use fix my street.
20mph has been deferred till March 2023
Spare seat bus scheme good meeting, road safety audit requested by parents and other councillors.
May do a U-turn
9. **Revision of April and May meeting dates.**
The second Monday of both April and May fall on Bank Holidays. Recommendation that the meetings of the Parish council should be changed to 17th April and 15th May. – [Recommendation agreed by the Parish Council](#)
10. **May elections**
Do we need a campaign to encourage new candidates for Parish Councillor? – Cllr Knaggs has proposed that we to campaign – [Proposal has been accepted by the council](#)
11. **Woodgreen – The draft transfer has been submitted to WTC (Witney Town Council) and will be in touch once it has been received back.**
12. **JBM Solar- Quarry Solar Farm proposals**
Bente Klein and James Beckles of JBM Solar have been invited to address the Council following their public exhibition / consultation on Feb 10th on a proposed Solar Farm development between Poffley End and New Yatt. **Beinte Klein attended alone.**
35-Megawatt solar farm. It is agricultural farmland that has been classed as poor land. They are currently at the early planning stage and conducting public consultation.
Planning submission in 6-8 weeks' time. If they were to get approval, they would look at starting construction in 2025.

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Community fund £105,000.00 given to the Community-for them to use.

Enhancing the public right of way and opening a private field to the public

Cllr Gibson has asked if the £105,000.00 is flexible. It isn't 100% to Hailey some of it will go to Witney Town Council.

Cllr Crow – the majority of the residents in New Yatt were not invited to the consultation which Cllr Crow thought was terrible. And he has asked that JBM communicate with New Yatt and that the feedback end date is too soon for residents and has asked that it is possible for the feedback date to be extended. Cllr Crow has also advised that the information that he was given was different to the answers that his wife was given.

Cllr Doland has brought up the feedback form, that it is a tick box form and there aren't enough places for people to give proper feedback.

96 members of the public

Questions from the Public

Is it connected to the main grid – It will be connected to the grid but there is also batteries that are static.

If it were a wind farm there would be payments made every year, and as it is a 40-year scheme payments should be made to the village on a yearly basis for the future generations of the village –

One off payment under a grant of deed would be made payable to the Parish Council

Do you intend to operate the site for 40 years as JBM Solar as you have been in operation for 8 months as most companies will sell on to an operator– The actual company has been in operation for the past 10 years.

There are tracks in the middle of the solar Farm that residents have been using with the permission of the landowner – They would like to communicate with the village to see which tracks residents would like to stay open.

Cllr Walker – Commented that most people found out via Facebook felt that there was a serious lack of engagement. There is no mention of CCTV on the flyer. Is there going to be any? - There will be infra-red cameras. All pointing inwards.

Can it be expanded – The field to the far right will be a sky Lark habitat. There will be no access to the public. They are bound by the grid connection so no it wouldn't.

Is it a single or multiple landowner? – It is a single landowner

Other solar farm has been sold are they retailers that have brought them – They are pensions funds and stake holders.

A member of the public has stated that this has been put together in a hap hazard way and there doesn't seem to be much detail. – They advised that they will look to do another public consultation and make sure that all parts of the Parish are advised.

13. Withdrawal of Spare Seats Scheme Route 3-WG02 Hailey to Wood Green School (Graham Knaggs)

Key points of letter from OCC to parents:

In September 2023 OCC will be reducing the capacity of the vehicle on this route and therefore this will mean a significant reduction in the number of seats for sale via the spare seats scheme.

This letter is to formally give the required one term notice to parents who currently buy a seat on this bus via the Spare Seats Scheme that the Council will no longer be able to offer a seat for travel after 21st July 2023. There could be a very limited number of spare seats available, however parents will need to reapply to be considered for these.

We have received representations on this issue – here's one of the shorter ones:

- a) OCC propose to cancel this service, affecting approximately 26 students from the Hailey area, for the 2023/2024 year. The walking route from Hailey to Wood Green School has been deemed 'safe'. The road is 40mph for the greater part. The majority of the route is unlit. There is no permissive path through the Rugby Club private car park, therefore children would have to walk on the road. In addition, this wooded, dark area is an ideal spot for assault

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/indecent exposure or worse. The crossing place by the Rugby Club is on a blind corner. Walking just under six miles a day, with two large heavy bags, in the most inclement of weather, in the dark, is most certainly not 'Safe'.

- 14. We are invited to make representations on behalf of affected resident to both OCC and Wood Green school. – Parish Council made the decision to write a formal letter to the leader of the County Council. The letter will state that the Parish Council are extremely concerned about the safety of the children.**

15. Repositioning of the Lamb & Flag defibrillator (Graham Knaggs)

The recent installation of a defibrillator at Hailey Primary school has resulted in two defibrillators being in close proximity. It is therefore recommended that the Parish Council explore the transfer of the L&F defibrillator to the Village Hall where it can provide support for users of the hall, playground, and recreation ground. Note: permission and support of the Village Hall Management Committee would be required. – **Permission is given by the Village Hall Management – on the provision that the Parish Council pay for the installation and electricity used.**

And pay for the removal from the Lamb and Flag. Pam Simpkins has asked if the parish council could write a letter of thanks to the Lamb and Flag.

The position of the defib would need to be discussed with the village hall management committee- **The Parish Council has accepted the proposal.**

16. Parish Council Financials April – December 2022 (Graham Knaggs)

At the end of the third quarter (end Dec 2022):

Administration is overspent by 22% (£1,916) –main differences- unbudgeted Land Registration £965, main overspends vs budget- web site £279, Training £217, Insurance £120, hall hire £255 and clerk's salary £273.

HPC Allotments – Income down by 73% (£663) and expenditure and overspend of £122.

Burial Ground – Burial fees down by 41% (£1,087) offset by plot reservations of £1,800.

Capital Project – Sinking Fund budget of £10,000 reduced by £3,319 (Architects fees)

Grass cutting – underspent by £1,237.

Parish Maintenance – underspent by £821 (incl Contingency)

Playground – underspent by £4,203.

Recreation Ground – underspent by £935.

17. Provisional Plans for the Coronation weekend:

18. Suggestions for Community Events from Secretary of State, Michael Gove

- a) Street Parties
- b) Coronation Big Lunch
- c) The Big Help Out
- d) Public Broadcasts

SATURDAY 6 MAY 2023

Official plans: The King's Procession to Westminster Abbey, Coronation Service at Westminster Abbey, The Coronation Procession back to Buckingham Palace, Buckingham Palace Balcony appearance
Hailey: GrooveTown Disco and Band at The Lamb & Flag

SUNDAY 7 MAY 2023

Official plans: The Coronation Concert at Windsor Castle (also live on BBC)

Official plans: The Coronation Big Lunch with more info at www.coronationbiglunch.com – I have signed up for a free pack from them, but it's the same as others we have held.

Hailey: Cream Tea at the village hall

MONDAY 8 MAY 2023

Official plans: The Big Help Out (volunteering within communities)

Hailey: Ideas welcome as it would definitely be good to do something for this.

OTHER – TBC

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19. Breach Wood was opened in Feb-03 by Prince/King Charles. Plans being worked through to incorporate into weekend (perhaps something on the Monday?)

- a) Hailey Herald – Plan to include article in March edition, flyer in April edition.

20. 20mph consultation

- a) There were 95 responses to the consultation:
b) 18 votes YES in certain areas
c) 37 voted for a blanket replacement to 20mph.
d) 33 voted for no change.
e) And 7 people wanted something else:
i. Two comments in support of 20mph.
ii. One mentioning the need for traffic calming.
iii. One was totally against.
iv. One mentioning reducing 50mph from Whiteoak Green.
v. One suggesting 25mph rather than 20mph.
vi. One saying 20mph in New Yatt should be extended to North Leigh.

21. So, by the responses, a reduction of the current speed limit to 20mph through all of the villages is supported.

22. [Proposal is deferred to March 2023 meeting.](#)

23. Planning: To receive an update report (Giles Doland)

a) **22/03543/FUL- Windyridge Crawley Road Witney**

Demolition of existing bungalow and construction of new detached dwelling and double garage

This is a redesigned proposal for an application that was previously rejected by WODC.

HPC did not object to the original design.

Previously the inspector said that the height, scale, and footprint were excessive in relation to the existing. The overall height has now been reduced in part by cutting into the ground.

Personally, I feel that the original roof design was better and would prefer to see this design rather than the one proposed, but it would seem difficult to justify a change to our original stance.

b) **23/00045/HHD- 3 Delly Close**

Alterations including erection of single storey, first floor and two storey extensions.

My initial thoughts were that the extension is large and relatively close to the neighbour and that we should support an objection if one was forthcoming from the neighbour. There has been no objection as of 11th Feb so I would therefore propose that we do not object.

c) **23/00094/FUL- Aspley House Wood Lane Hailey**

Alterations to roof and fenestration changes to existing dwelling along with demolition of garage. Construction of a new dwelling and associated works.

This is a reduced sized new house after the first proposal was rejected. Much better in size and scale than before. Possibly difficult to object although I would want to request that WODC have regard to materials used due to the location within the conservation area.

d) **23/00172/HHD- Greystones Church Lane Hailey**

Replacement of existing 'linking' conservatory with single storey infill extension

No objection from me on this one

e) **Applications withdrawn:**

22/03283/LBC & 22/03282/HHD Greystone Delly End Hailey

f) **Planning applications received:**

Ref no:	Address	Proposal	Decision
22/03543/FUL	Windyridge Crawley Road Witney	Demolition of existing bungalow and construction of new detached dwelling	PC – No Objection WODC – Under

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		and double garage.	Consideration
23/00045/HHD	3 Delly Close	Alterations including erection of single storey, first floor and two storey extensions	PC – No objection WODC – Under Consideration
23/00094/FUL	Aspley House Wood Lane Hailey	Alterations to roof and fenestration changes to existing dwelling along with demolition of garage. Construction of a new dwelling and associated works.	PC – No objection WODC – Under Consideration Regards to the materials that are being used. Elevation view from the road doesn't show the houses in the right position.
23/00172/HHD	Greystones Church Lane Hailey	Replacement of existing 'linking' conservatory with single storey infill extension	PC – No objection

g) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land northwest of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	PC- Object WODC – Under Consideration
19/03317/FUL amended	Land west of Hailey Rd, Witney	Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing	PC- Object WODC – Under Consideration
22/02740/FUL	Land North of A4095 At E437664 N211817 North Leigh Oxfordshire	Erection of a single storey dwelling with attached kennel, office and kitchen building along with construction of a kennel block all to be used in association with the existing dog training facility	PC- Object WODC – Under Consideration
22/03283/LBC & 22/03282/HHD	Greystone Delly End Hailey	Replace existing conservatory with single storey rear extension, internal alterations	PC- No objection WODC – Application Withdrawn
22/03298/HHD	Tall Trees Middletown Hailey	Removal of side extension, part conservatory, demolition of existing garage. Erection of two storey side extension, reconfiguration of rear facade with new doors and windows, erection of front gable extension to facilitate loft conversion, addition of dormer window to front of roof.	PC- No objection WODC – Under Consideration
22/03327/FUL	Singe Wood Stables White Oak Green Hailey	Conversion of stables into two bedroom living accommodation for letting purposes. The Parish Council have changed their decision to objection due to the covenant.	PC decision - no objection but to query the red pan roof tiles. WODC – Under Consideration

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22/03461/HHD	Furchalay New Yatt Lane New Yatt	Loft conversion including alterations to roof with two storey side extension to replace existing garage, single storey rear extension to replace conservatory and single storey front extension with canopy over front entrance. Associated external, works to accommodate additional parking.	PC decision – to object – on the grounds of the bulk and height of the proposal. WODC – Under Consideration
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g) Decisions made:

22/03088/FUL	Stacks Priest Hill Lane Hailey	Demolition of existing and erection of new dwelling.	APPROVED
22/03218/HHD	Rebandan Pitts Lane Hailey	Erection of a detached single storey self-contained annex	APPROVED

- g) The 3 parts of the North Witney development – still no agreed masterplan so still no decision.
- h) 22/03298/HHD- Tall Trees Middletown Hailey – HPC did not object
- i) 22/03327/FUL- Singe Wood Stables White Oak Green Hailey-HPC did not object, but a restrictive covenant has come to late post our decision. Clerk has been asked to convey that we would have objected had we have known of the covenant.

24. Village Hall (Cllr Ann Gibson)

a) Village Hall Management Committee

Anecdotal feedback received for the work carried out to instal the false ceiling and the new heating system has been very positive. The VHMC have concerns about the cost of work that may be required to update the electrical system. Hirings are going reasonably well although party events have stopped for the moment. Focus is currently on marketing the hall with the possibility of setting up a website as well as continuing with the Village Hall Facebook page. VHMC fundraising events scheduled include another very popular Quiz- Friday, 3 March 7.30 followed by Easter Bingo on Saturday, 25 March 7.30. The VHMC's contribution to the Coronation celebrations will be an Afternoon Tea in the Village Hall on Sunday, 7 May.

The PC is asked to note this report and to, please, support these events.

25. Hailey Facilities (Village Hall & Pavilion) (Cllr Graham Knaggs)

- a) To receive the notes of the meetings of the New Village Hall Working Group and Public Consultation1 (29th January) – previously circulated.
- b) Next meeting – 7pm at Hayesfield on Tuesday 7th March prior to second Public Consultation meeting on Sunday 12th March at 2.30pm in the Village Hall. Consultation Meeting #1 went well – Thank you to all involved, all who came, etc.
- c) Consultation Meeting #2 planning underway – Will include playback of input at Consultation Meeting #1 (thanks Ann for typing up notes)
- d) Next meetings need confirming/diarising (Consultation Meeting #2, pre-meet for it, review of recent SWA input, etc.)

26. To receive a Neighbourhood Policing Report (Cllr Andy Smith)

New PCSO met with Pam and Andy Smith and has offered to try to attend events/meetings if helpful – PCSO can be contacted via Pam or Andy Smith

27. Amenities (Cllr Ann Gibson)

a) Playground

Regular Inspection- A short visual inspection was carried out on 19 January, when a mattress was discovered dumped behind the Pavilion. This was reported to WODC for removal. An extended inspection was carried out on Friday, 10 February. The report to be circulated to all Cllrs and any issue of significance will be reported to the PC at the meeting on 13 February. Inspection reports are also sent to the Clerk.

- Playground Maintenance (long & short term) Playground Maintenance (long & short term)

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- RoSPA work- After carefully reviewing the quotes and advice received from specialist contractors relating to the RoSPA work, Cllrs Ann Gibson and Martin Crow propose to accept the quote received from RPM (Reid's Playground Maintenance). Cllrs should note that the work includes the removal and disposal of the timber framed up and over chain scramble ne the age of which is not recorded in the Asset Register. There is no recommendation to replace this at the moment. After adjustments to the quote – removal of items for example, work to the goalposts (Football Club responsibility) and a low-risk item on a piece of fitness equipment, the RPM cost is £7,820. This amount falls just short of the remaining budget for playground maintenance (£4,204) combined with, as agreed previously, designated playground reserves of £3,500. Cllrs may wish to note that RPM have carried out work on the playground in the past.
- After further communication with Wicksteed regarding the faulty rower, a quote for its repair has been received (£2292 plus VAT) – this compared with the replacement cost reported at last meeting of £5400. On this basis it is felt that the cost of either repairing or replacing it is beyond the PC's current resources. Cllrs Gibson and Crow recommend that this item is removed from the fitness area and disposed of. RPM have quoted £300 for this.
- Cllr Gibson has also met with a self-employed handyman, Kevin Souch, KLZ Home and Garden Maintenance, who is prepared to take on the routine maintenance, cleaning, and weeding at the playground at a cost of £20 ph. It is estimated that around 4 sessions of approx. 4 hours per year should be sufficient.
- The PC is asked to:
- Note the playground inspection report
- Approve the awarding of the RoSPA work contract to RPM
- Approve the removal and disposal of the Wicksteed rower at a cost of £300
- Approve requesting Kevin Souch, to carry out regular routine maintenance to the playground

The Parish Council has approved the above points.

b) Update on installation of defibrillator at New Yatt (Giles Doland)
Cllr Crow and Cllr Doland have now installed the post ready to take the case. SEN now need to give a date for when they can come and fix it.

23. Highways and Traffic: To receive update reports. (Cllr Andy Smith)

- a) Community Speed Watch Signs – Four signs have now been erected at the entrances to New Yatt and Poffley End. The signs for Hailey remain to be mounted on the white entrance gates.

24. Update on Flooding Working Group (Cllr Andy Smith)

25. Environment (Cllr Michael Drew)

a) Burial Ground

- One Burial has taken place since the last meeting.

b) Footpaths

A letter of objection to the Hailey Bridleway No 34 Modification Order was submitted to OCC. Grounds for objection were on the basis that the cul-de-sac bridleway will not provide a workable solution and will present ongoing problems, costs and conflicts in its future management whilst offering little or no benefit to cyclists and horse-riders. Receipt was acknowledged by the OCC.

An email was also received from OCC in response to a previous conversation between Cllr Crow and Laurence Smith at OCC (re. signage issues and a need for improvements to the surface of the bridleway) saying that OCC could put a fingerpost up saying, "Bridleway leading to Footpath only" and install a waymark post at point E to clearly indicate the change in status at that point.

It also said that any issues with the degradation or damage to the surface of the route would need to be assessed as and when they arise, and these can be reported via the County Council's website.

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Cllr Crow acknowledged receipt and said that these matters should be considered following consideration of our objection.

c) Trees Survey

These have still to be done.

[Tracey to contact JAG to advise that we are going to look at going to another company to get the Tree Survey done. Tracey to contact some other companies to get quotes.](#)

d) Stone Walls

Following the removal of the Thorn tree in the paddock in Poffley, End, a section of the roadside stone wall was identified as needing repair. Council accepted the quote at the December meeting from Tom Hazzledine for the work of repairing the section, including removal of a tree root, at a cost of £850 including any new materials needed, which the contractor has agreed to do by the end of February.

e) Delly Pool Signpost

Council agreed to carry out the repairs and improvements to the signpost, as proposed by Pete Heritage, and I have met with him since the last meeting and agreed that he would carry them out in the near future.

f) No Mow May? – Moved to the March Meeting

g) Mowing of Middletown

Hopefully our Clerk has instructed our grass cutting contractor to include Middletown in his mowing this year. – [McCracken has been emailed and asked if Middletown can be added to the cutting contract.](#)

26. Allotments (including Allotments for Labouring Poor Charity) ALP:

- a) Recent Inspections
- b) Recent Inspections. No formal inspections have taken place yet. Movements at Hemplands include 1 new tenant, two people who have opted to move from their current plots to be closer to the boundary with the field, two people who have resigned their plots and we are waiting to hear from another. There are 6 vacancies at Hemplands and none at Poffley End.
- c) Two sections of the dry-stone wall of the Hemplands allotments bordering Swan Hall Lane have collapsed. Tom Hazzledine has been asked to quote for these. Investigation into the ownership/responsibility of the wall has not been conclusive as there are apparently no deeds. Cllr Gibson has had a discussion with Mr and Mrs Moat, the owners of Swan Hall Lane, as to the best way forward being sharing the cost of the repairs to the wall. This they have agreed in principle.
- d) The tenant renting plots 8 and 8A, and the tenant renting plot 18 at Hemplands have requested permission to erect a shed on their plots. They have been advised of the size of a shed that is acceptable – 8ft x 6ft.
- e) The water at both sites remains turned off for the moment. Meter readings are still being taken and being reported to Water Plus and Castle Water. Owing to confusion over previous meter readings the PC is in credit, around £400, with payment of water bills.
- f) An advert regarding vacant plots appeared in the February Hailey Herald. This prompted one person to apply. If plots remain vacant, the PC may wish to consider widening the criteria for offering tenancies.
- g) Cllrs Gibson and Crow have met with Graham Franklin to discuss the best means of maintaining the vacant plots in a reasonably tidy condition until they are let. It is proposed that the plots will be sprayed, because of the high grass content of the plots, then rotavated. This will take place over the next couple of months. The PC will be updated.
- h) Cllrs Crow and Gibson have set up the numbered posts, previously purchased by the PC, to mark-up many of the plots at Hemplands. Additional posts have been ordered and received to complete the numbering of plots at Hemplands and at Poffley End.
- i) **The PC is asked to note this report and to give approval to the erection of a shed on plots 8/8A and plot 18. – [PC have approved the sheds](#)**

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27. Finance and Administration:

a) Payments Received

G Granger	Hemplands Rent	£11.00
Credit Cheque	ALP & Joan Smith Admin £300.00	£437.51
	Plot 33,34,35 Hemplands Rent £137.51	

b) Accounts for authorisation and payment

Tracey Cameron	Clerk's Salary	£620.15
	Expenses/Allowance	£115.84
	Total:	£735.99
Village Hall Hire	29/01/23 – Consultation	£22.00
Village Hall Hire	13/02/23 – Parish Council Meeting	£16.50
Wel Medical	Defib Pads & Battery	£351.48
Sign Wizzard	Community Speedwatch Signs	£784.46
McCracken & Sons Ltd	Hedge Cutting in Churchyard	£420.00
Flying Press	Reimburse Cllr Smith	£38.85
Hailey Community Wood	Grant	£300.00
HMRC	Tax & NI Payment	£130.27

c) Hailey Parish Council bank balances

To 5th February 2023	
Unity Trust Current Account	£39,609.32
Unity Trust Deposit account	£40,983.47
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	£6,930.29
Allotments for Labouring Poor COIF deposit account	£18,800.00

28. Correspondence received.

Re-election of John Gibson Hailey Relief in Need June 2023 – [The Parish re-appoint him to that role.](#)

Probation Service is offering the services of previous offenders to the village on a volunteering within the community – [The parish council agree it is a good idea and to discuss more.](#)

A resident has complained about professional dog walkers from New Yatt Farm to the bottom of Green Lane. They seem to walk round not on leads and have frightened the horses. – [The Parish Council are unsure what they can do about this situation. Cllr. Dingwall agreed to see if anyone in the District would be able to take this matter up.](#)

29. Any other business

30. Comments from Members of the Public

Resident 1 – A plaque will be placed on the tree that King Charles planted by Sir Hugo Brunner in the Community Wood.

Resident 2- Have asked that we do not use chemicals on the allotments to control the weeds.

31. Dates of Parish Council meetings 2023:

Monday 13th March 2023 *

Monday 17th April

Monday 15th May

Monday 12 June *

Monday 10th July

Monday 14th August

Monday 11th September *

Monday 9th October

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Monday 13th November

Monday 11th December *

- denotes Joan Smith Educational Charity meetings.

Clerk to the Council

Tracey Cameron

Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.