

Hailey Parish Council May 2023 Minutes

Minutes of the Meeting of the Parish Council on 15th May 2023 at 7.30pm At Hailey Village Hall

Present: Cllrs: G Knaggs (in the chair), A Smith, J Sullivan, M Patel, K Patel. District Cllr C Dingwall & County Cllr L. Walker and 4 members of the public.

1. **To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.**
Graham Knaggs was elected unanimously as Chairman for the forthcoming year. The Acceptance of Office form was duly completed.
2. **To elect the Vice Chairman of the Council and to receive the Vice Chairman's Declaration of Acceptance of Office.**
Andy Smith was elected unanimously as Vice Chairman for the forthcoming year. The Acceptance of Office form was duly completed.
3. **To receive apologies for absence.**
Apologies were received from the Clerk, Tracy Cameron
4. **To receive Declarations of Interest:**
None
5. **To receive the Minutes of the Parish Council Meeting dated 17th April 2023**
They were signed as a true record
6. **Matters arising from the minutes**
None
7. **Comments from Members of the Public**
None
8. **To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**
Not a lot report as there have been few meetings due to bank holidays and the elections.
Note – Liam Walker (our current OCC Councillor) was elected to become our second WODC Councillor as well.
Cllr Colin Dingwall 's expressed the opinion that the two North Witney sites (Woodstock Road and Hailey Road, listed below) will seek planning permission during the current period where WODC does NOT have a five year housing supply. They will hope to avoid some of the S106 allocations ssuch as the West End link river crossing.
Cllr Walker observed that there are numerous potholes requiring repair throughout the area. He urged resident to use the FixMyStreet website to identify potholes or any other street related issue. And if possible to take a photo of the issue as evidence and submit.
Cllr Smith noted that the headmistress of Hailey School had complained of a series of potholes and footpath damage between the school and Giernalls Road on the B4022. These have been identified and white-lined (which means they should be repaired within 28 days).

9. **To consider Councillors' portfolios of interest:**

<u>Portfolio of Interest</u>	<u>Current Portfolio holders</u> (lead name in bold)
Highways and Traffic (incl VAS & Speedwatch) <ul style="list-style-type: none">Public Transport representative	Cllr: A. Smith,
Community Policing	Cllrs A. Smith
Planning	Cllr: K Patel
Environment (footpaths, bridleways, grass cutting, flooding, hedges, trees, walls) <ul style="list-style-type: none">Burial Ground	Cllr: M Patel Cllr: M Patel

Hailey Parish Council May 2023 Minutes

Amenities (playground, recreation ground, pavilion, football club, village hall, Common Leys, bus shelter) <ul style="list-style-type: none"> Village hall committee Allotments (including ALP and HPC) 	Cllr: J Sullivan Cllr: J Sullivan Cllr: J Sullivan
Emergency Planning (incl defibs, fire extinguishers)	Cllr: K Patel
Village Facilities Working Group	Cllrs: G. Knaggs plus all councillors

10. Appointment of Non-Councillor members of the Village Facilities Working Group

The following were confirmed as members of the New Village Hall working Group for the forthcoming year:
Phil Sullivan, Caryl Lansley, Karl Madden and Judith Knaggs

11. Planning: To receive an update report

a) Planning applications received:

Ref no:	Address	Proposal	Decision
23/01141/HHD	Staddlestone Barn Middlefield Farm New Yatt Road	Construction of a gable end dormer and insertion of new conservation roof light	PC – Approved WODC – Under Consideration
23/00996/FUL	Land Parcel Opposite Southdown Farm Burycroft Farm Crawley Road Witney Oxfordshire OX29 9TG	Construction of an agricultural access (Retrospective)	PC – Approved WODC – Under Consideration

b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land northwest of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	PC- Object WODC – Under Consideration
19/03317/FUL amended	Land west of Hailey Rd, Witney	Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing	PC- Object WODC – Under Consideration
23/00729/FUL	The Saddlers Arms New Yatt Lane New Yatt	Change of use of former public house and ancillary living accommodation to a Dwelling house.	PC – Approved WODC – Under Consideration
23/00539/FUL	The Crawley Inn Foxburrow Lane Crawley	Erection of 5 no. dwellings on the former car park together with the conversion of public house to provide 3 no. dwellings with associated parking, landscaping and works	PC – Concern – Design for traffic access to the carpark site and also the density of the buildings in the car park. WODC – Under Consideration
21/02320/FUL	Land South Of Giernalls Road Hailey	Erection of 22 dwellings with associated access, landscaping, open space and infrastructure. (Amended plans).	
23/00784/S73	Land South Of Giernalls Road Hailey	Variation of condition 2 of planning permission 21/02320/FUL to allow revised elevation drawings to show extent/location of proposed PV panels	PC – No objection WODC – Under Consideration
23/00980/S73	Aspley House Wood Lane Hailey	Variation of condition 2 of permission 23/00094/FUL to allow alterations to	PC – Object – Over

Hailey Parish Council May 2023 Minutes

		approved drawings to incorporate single storey extensions and loft rooms to both existing and proposed dwellings	development of the site WODC – Under Consideration
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c) Decisions made:

23/00045/HHD	3 Delly Close	Alterations including erection of single storey, first floor and two storey extensions	Approved
23/00094/FUL	Aspley House Wood Lane Hailey	Alterations to roof and fenestration changes to existing dwelling along with demolition of garage. Construction of a new dwelling and associated works.	Approved
23/00172/HHD	Greystones Church Lane Hailey	Replacement of existing 'linking' conservatory with single storey infill extension	Approved

11. Village Hall Management Committee

Note: The Village Hall AGM is to be held at 7.30pm on Monday 22nd May in the Village Hall.

12. Highways and Traffic, including Speedwatch and VAS (Cllr Andy Smith)

All 3 Vehicle Activated Signs (VASs) are not working. Action: Clerk to contact the suppliers (who also maintain the signs) to initiate repair with copy of email commination to Cllr Smith.

Spdedwatch – teams have been active in Poffley End and New Yatt. More volunteers are required.

13. Neighbourhood Policing (Cllr Andy Smith)

Our new PCSO – Helen – liaises with Pam Simpkins (our Neighbourhood Watch coordinator). More Neighbourhood Watch volunteers are also needed. Helen is happy to attend any Community events to spread the word.

14. Flood Working Group [when appropriate] (Cllr Andy Smith)

Nothing to report

15. Amenities – Playground

(a) Rounders Match is sbeing organised by Matt Anderson and is scheduled for Friday 14th July. The Parish Council gave permission to use the Recreation Ground and also agreed to facilitate a cut of the grass – if required- prior to the event.

The Parish Council also gave a vote of thanks to Elpie Lewis, Suzanne Reeve and everyone else who has been involved in the organisation of the Rounders Match over the last few years.

16. Sale of Wood Green (Clerk)

Nothing to report

17. Emergency Plan

a. Action Cllr K Patel: The plan needs to be updated to reflect the new Parish Councillors.

18. Environment

a) Cllr Smith reported that the Football Club (contact Sophie King) has asked tor a Recreation Ground grass cut prior to one of their important matches. McCrackens (the contractor) has been advised.

b) Noticeboards keys - retiring Councillors need to be asked to hand back their noticeboard keys or give them to the new Councillors.

19. Village Facilities Working Group (Graham Knaggs)

(a) Update on work of the Village Facilities Working Group

Two consultations have been carried out and a third is planned for mid summer. This is likely to take the form of an exhibition on a date to be agreed.

(b) Recommendations from the Village Facilities Working Group – none.

Hailey Parish Council May 2023 Minutes

- (c) Section 106 requests – We have two S106 requests against the proposed North Winey sectors (Woodstock Road and Hailey Road). If Cllr C Dingwall's suggestion that these and any other North Winey sectors becomes live then a reassessment of the claims will need to be made.

20. Allotments

- (a) A request for an allotment from Mr F Painting who lives on Hailey Road (just outside the parish boundary) was agreed subject to the conditions previously set out by the Parish Council. i.e. As there are a number of vacant allotments which we would like to fill, Mr Painting should be offered an 'annual' tenancy running from now to Sept 2024. He will then be offered a renewal for each of the following two years without constraint. Thereafter, if there's no queue of Hailey residents wanting an allotment, he will be offered a further three year period without constraint.

21. Policy reviews (All Cllrs)

- a. Staffing Committee – to be considered at the June meeting
- b. Risk Assessment – to be considered at the June meeting
- c. Cllr Knaggs agreed to issue a list of all policies and their renewal regularity to Councillors

22. Finance and Administration:

(a) Payments received:

Received from	For:	Amount
COIF	ALP Interest	£93.13
JS Sheppard	ALP Moorelands Farm	£3500.00
WODC	Precept	£19452.50

(b) Accounts for authorisation and payment: (Invoices circulated in advance – available for inspection)

Payee	For	Amount
Clerk	Net salary	£597.01
	Expenses	£44.78
	Total:	£597.01
Cllr A Smith	Cllr Expenses	£66.20
Village Hall	Parish Council Meeting	£16.50
Kevin Souch	Playground Work	£100.00

(c) Hailey Parish Council bank balances to 1st May 2023- £56,243.07

Account	Balance
Unity Trust Current Account	£56,243.07
Unity Trust Deposit account	£29,015.72
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor – 31/03/23	£11,158.60
Allotments for Labouring Poor COIF deposit account	£18,800.00

23. Correspondence received:

None

24. Other Items to Note

The Parish Council gave a vote of thanks to everyone who attended or were involved in the organisation of the various Coronation events.

25. Comments from Members of the Public

A resident asked about the various name changes of the Hailey Facilities Working Group. Cllr Smith explained that the first grouping worked on the Neighbourhood Plan, followed by the Infrastructure Development Group (covering all potential infrastructure requirements). Following a 2018 assessment of

Hailey Parish Council May 2023 Minutes

options for the Village Hall, the New Village Hall Working Group was established. In 2021 it was decided to explore more options, hence the relabelling to the Hailey Facilities Working Group.

26. Any other business

None

27. Dates of Parish Council meetings 2023

Monday 12 June *

Monday 10th July

Monday 14th August

Monday 11th September *

Monday 9th October

Monday 13th November

Monday 11th December *

* denotes Joan Smith Educational Charity meetings

On behalf of the Clerk to the Council

Graham Knaggs