

Hailey Parish Council
September 2023 Minutes

To: All members of Hailey Parish Council

Meeting of the Parish Council held on
11th September 2023 at 7.30pm in Hailey Village Hall

Present: Cllr Knaggs, Cllr Meena Patel, Cllr Julie Sullivan, Cllr Andy Smith, Cllr Kenny Patel, County Cllr Liam Walker, Clerk (Miranda Harrison), 1 member of the public

The agenda is as follows:

1. To receive apologies for absence: District Cllr Colin Dingwall

2. To receive Declarations of Interest-

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.

None declared

3. To receive the Minutes of the Parish Council Meeting dated 14th August 2023

4. Update on progress from the minutes - Clerk/Chairman to report on progress of outstanding items

(a) Community Transport grants invitation

Already have bus service, not relevant to apply at this point, no issues have been raised with transport

(b) EV charger - expression of interest

Council has expressed interest, awaiting further correspondence

(c) Report on JBM Solar meeting

Community contribution discussed, previously offered a one off £100,000. Now offering £11,550pa for forty years - equivalent to £462,000 not including inflation, not accepted.

(d) Report on Leda Property/Sovereign Housing meeting

Meeting held, expressed interest in field by rec ground, seeking to develop on it.

(e) Trustees of Joan Smith Charity and Allotments for the Labouring Poor Charity

Following the Parish Council elections in May 2023 the following Councillors need to be added as Trustees of the above charities and established as signatories on the associated Bank accounts:

Meena Patel, Kenny Patel and Julie Sullivan. Graham Knaggs and Andy Smith continue to serve as Trustees.

Action: Graham Knaggs and Andy Smith to action the relevant Bank a/c signing authorities with HSBC.

5. Comments from Members of the Public

None

6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.

Consultation on Witney high street, approved permanent restriction. Event on 19th September corn exchange 4-8pm

Finding new home for Oxford united, interested in leasing land by triangle

A40 council decided against dual carriageway

Highways open day Saturday 16th September, Drayton.

Witney north development,

7. Planning: To receive an update report

a) The West Oxfordshire District Council's 'Ideas and Objectives' consultation- our response

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b) Planning applications received:

Ref no:	Address	Proposal	Decision
23/02194/HHD	Afallon New Yatt Lane New Yatt	Erection of a detached single storey garden room/home gym	PC- Approved
23/01869/FUL	Witney Pony Partners Crawley Road Witney	Replace existing floodlights	PC- Approved
23/02232/NMA	Staddlestone Barn Middlefield Farm New Yatt Road	Construction of a gable end dormer and insertion of new conservation roof light (Non Material amendment to alter gable end to not include a hip)	PC- Approved
23/01915/HHD	Moreland Middletown Hailey	Removal of conservatory, erection of single storey rear extension with roof lights	PC- Approved

c) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land northwest of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	PC- Object WODC – Under Consideration
19/03317/FUL amended	Land west of Hailey Rd, Witney	Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing	PC- Object WODC – Under Consideration
23/00729/FUL	The Saddlers Arms New Yatt Lane New Yatt	Change of use of former public house and ancillary living accommodation to a Dwelling house.	PC – Approved WODC – Under Consideration
23/00539/FUL	The Crawley Inn Foxburrow Lane Crawley	Erection of 5 no. dwellings on the former car park together with the conversion of public house to provide 3 no. dwellings with associated parking, landscaping and works	PC – Concern – Design for traffic access to the carpark site and also the density of the buildings in the car park. WODC – Under Consideration
23/01746/HHD	14 Hemplands	Erection of single-story detached garden building	PC-Approved

a) Decisions made:

8. Neighbourhood Policing (Cllr Andy Smith)

To receive update regarding vehicle break ins at Whiting's Lane entrance to community woodland, Foxburrow

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Wood parking and village hall.

New anti-theft signs to be put up around village, Cllr Andy to confirm with PCSO Helen the figures of break ins before further action is decided.

9. Playground

(a) Disposal of roundabout

Condemned by ROSPA, currently looking for somebody to remove

(b) RoSPA assessment – waiting for report

To be received still

(c) Work by ARD

Company Waiting for parts within next month

(d) Maintenance work

Ongoing

(e) New bench and Picnic table

Removed and new ones in place. Asset register needs to be updated.

10. Allotments

1. Hemplands

(a) Tenancy agreements

Proposal for no increase 2024- agreed

(b) Plot 31/32

New tenant to put up shed and beehive.

(c) Plot 2

Agreed that Tenant would allowed to renew tenancy in September.

(d) Plot 9

(e) Plot 10

(f) Plot 11

Proposed to make 9/10/11 into 2 plots as more manageable, Cllrs agreed.

(g) Maintenance Budget

Suggested £600 for the 2 allotments per year for maintenance – to check over allotments budget. To maintain vacant plots.

(h) Phil Harris invoice

Agreed for payment

2. Poffley End

(a) Tenancy agreements

(b) Plot 9b Hedge

(c) Gate repair- quotation from William Bell (carpentry) for £433.00 – agreed

3. Other allotment fields

(a) Tenancy agreements

11. Amenities- Football club (Cllr Andy Smith)

(a) Pitch repair and Ride on mower report

SK- Grass left on pitch, not fit for purpose.

Proposal for 2nd hand mower at £1000, to mow pitch on rota basis, weekly.

All Cllrs in favour of proposal.

County Cllr Liam walker offered to pay grant for mower. Clerk and Andy to fill out application form.

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12. Finance and Administration:

(A) Payments received:

Received from	For:	Amount
SLCC	Training refund	£144.00
KHamed	Allotment deposit	£100.00
Peter Smith&Son	Burials	£1,388.00

(B)Accounts for authorisation and payment: (Invoices circulated in advance – available for inspection)

Payee	For	Amount
Clerk (Miranda Harrison)	Net salary	£726.32
	Expenses	£37.28
	Total:	£763.60
Hailey Village Hall	Parish council Meeting / Village facilities consultation x2	£33.00 (should be £82.50)
Kevin Souch	Work done at Hailey Playground	£50.00
WaterPlus	Water supply	£12.72
Westcotec	Repair VAS	£828.00
Castle Water	Water Bill	£93.32
Castle Water	Outstanding balance	£18.50
Michael Drew	Once yearly maintenance of Burial Ground	£150.00
HMRC	Tax	£103.18
WODC	Emptying waste bins	£261.14
McCracken&Sons	Grass cut	£153.60
Julie Sullivan	Expenses (Cable ties)	£12.99
Cotswold Gardenologist Ltd	Football Pitch maintenance/fix	£385.00
Nicholsons	Hedging plants	£711.30
ROSPA	Inspection	£272.40
SLCC	Joining/membership fee	£156.00
Philip Harris	Ploughing& Strimming Poffley end allotments	£110.00

(C) Hailey Parish Council bank balances to 6th September 2023

Account	Balance
Unity Trust Current Account	£44,864.37
Unity Trust Deposit account	£29,179.12
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor – 31 st July 2023	£11,587.27
Allotments for Labouring Poor COIF deposit account	£18,800.00

(d) Request for funding CAWO

Declined for the moment as there is no Budget. To be considered for inclusion in next year's budget.

(e) Request for clerk to make purchase of Clerk's handbook from SLCC at £47.50

Agreed, clerk to purchase

(f) Estimated £200 towards printing cost of (Abingdon print room) supplies for VH event – Andy smith

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Comments from members of the public:

None

12. Dates of Parish Council meetings 2023

Monday 9th October

Monday 13th November

Monday 11th December *

* denotes Joan Smith Educational Charity meetings

Meeting signed off: 20:42

Clerk to the Council

Miranda Harrison