

Hailey Parish Council
November 2023 Minutes

Minutes of the Meeting of the Parish Council on
13th November 2023 at 7.30pm in Hailey Village Hall

Present: 8 members of public, Cllr Meena Patel, Cllr Andy Smith, Cllr Graham Knaggs, Cllr Julie Sullivan, Cllr Liam Walker, Miranda Rhodes (Clerk)

1. Apologies for absence – Cllr Kenny Patel, Cllr Colin Dingwall
2. Declarations of Interest – none
3. The Minutes of the Parish Council Meeting dated 9th October 2023 were approved
4. Update on progress from the minutes - Clerk/Chairman to report on progress of outstanding items – Poffley end gate - £70, £52, castle water bill, £2
5. Applications to join Hailey Parish Council

The council took a vote on Katrina and Gavin's application to join the council, vote was unanimous.

(A) Gavin Hyatt- agreed.

(B) Katrina King- agreed.

Gavin and Katrina joined meeting at the table as new Cllrs.

6. Comments from Members of the Public

Member of public asked why grant was not given to church – GK following guidelines of NALC. Legislation does not provide opportunity to change. – can't be revisited for 6 months due to standing orders.

7. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.

- West end link road has been pulled
- Traffic report for West End link road expected in the new year
- Common leys farm complaints- hedges
- Budget to be set for district council, available on website and opportunity to feed into budget
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8. Planning: To receive an update report

A) Planning applications received:

Ref no:	Address	Proposal	Decision
23/02628/CND	Land South Of Giernalls Road Hailey Oxfordshire	Discharge of condition 9 (Residential Travel Information Pack) of Planning Permission 23/00784/S73	PC- Approved WODC-

c) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
23/02436/CND	Land South of Giernalls Road Hailey Oxfordshire	Discharge of conditions of Planning Permission	PC- Approved WODC- Under Consideration
23/02436/CND	Land South of Giernalls Road Hailey Oxfordshire	Discharge of conditions of Planning Permission	PC- Approved WODC- Under Consideration
14/01671/OUT	Land northwest of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including	PC- Object WODC – Under Consideration

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		provision of public open space (Amended)	
19/03317/FUL amended	Land west of Hailey Rd, Witney	Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing	PC- Object WODC – Under Consideration
23/00539/FUL	The Crawley Inn Foxburrow Lane Crawley	Erection of 5 no. dwellings on the former car park together with the conversion of public house to provide 3 no. dwellings with associated parking, landscaping and works	PC – Concern – Design for traffic access to the carpark site and also the density of the buildings in the car park. WODC – Under Consideration

a) Decisions made:

23/02357/HHD	Windyridge Crawley Road Witney	Alterations including erection of a single storey side extension, first floor extension, alterations to the roof and fenestration and addition of roof lights	PC- Approved WODC-Rejected
23/01590/HHD	Clovelly Cottage White Oak Green	Erection of a garage, games room and guest accommodation (annexe)	PC- Approved WODC- Approved
23/00729/FUL	The Saddlers Arms New Yatt Lane New Yatt	Change of use of former public house and ancillary living accommodation to a Dwelling house.	PC – Approved WODC Approved
23/02194/HHD	Afallon New Yatt Lane New Yatt	Erection of a detached single storey garden room/home gym	PC- Approved WODC- Approved

(north witney to go on agenda permanently)

9. Neighbourhood Policing (Cllr Andy Smith)

- Request for volunteers to get involved in speed watch

10. Update on Delly End flooding mitigations (Cllr Andy Smith)

-Group currently looking at flooding and possible resolutions
-pipes been running clear and water getting through.
No quick fix

11. Hailey facilities (Cllr Andy Smith)

(A) village hall and pavilion update- updates and progress on website, encouragement for members of public to get involved in working group, updated costing required. Member of public suggested referendum to gauge public preference,
(B) Defib – ordered, Wel medical, resolution for clerk to order when required

10. Allotments (Cllr Julie Sullivan)

(A) Hemplands and Poffley End renewals- all collected minus one, allotment spaces available, gate adjustment.
(B) Water supply- overpayment corrected.
(C) Maintenance work- completed until April 2024

11. Burial Ground (Cllr Meena Patel)

(A) Burial ground – Hedges to be done end of November
(B) Path quote- February new path to be put in,
(C) Signpost Delly pool
(D) Purple tree recreation ground- to be rectified January 2024 but may be sooner

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(E) Grass cutting- final cut done in November

(F) Complaint from public member regarding a tree in Middletown overgrown branches hanging over their property just before turning left for the village hall – query doesn't belong to parish council

12. Playground (Cllr Julie Sullivan)

(A) Summary on Julie's document-

(B) Overspend- due to works from last year falling into 2023 budget.

(C) Gates and Benches-

(D) Proposal to purchase a replacement Roundabout (Cllr Julie Sullivan) –
Net swing replacement? Safety issue

13. - Proposed Budget and Precept for financial year 1 April 2024 - 31 March 2025

Budget run through and agreed.

INCOME		
Code	Title	2024-2025
Allotments		Budget
47	Rents	£1,400.00
	SUB TOTAL	£1,400.00
Burial Ground		
		Budget
49	Burial Fees	£2,750.00
99	Burial Plot Fees	£2,750.00
	SUB TOTAL	£5,500.00
General Income		
		Budget
46	Bank Interest	£400.00
48	Wayleaves SSE	£167.00
57	Woodgreen Rent	£1.00
58	Football Club Rent	£500.00
59	Charities Administration	£300.00
	Grants	£0.00
	Reserves	£4,898.50
	SUB TOTAL	£6,266.50
Grass Cutting		
		Budget
93	OCC	£1,300.00
	SUB TOTAL	£1,300.00
Precept		
		Budget
11	Precept	£41,695.50
	SUB TOTAL	£41,695.50
	TOTAL	£56,162.00

a) **Proposed Budget Expenditure**

EXPENDITURE

Code	Title	2024-2025 Budget
Clerk Salary		
1	Clerk Salary	£9,000.00
	SUB TOTAL	£9,000.00
Clerk Pension		Budget
2	Clerk Pension	£0.00
	SUB TOTAL	£0.00
Bank Charges		Budget
3	Bank Charges	£72.00
	SUB TOTAL	£72.00
Administration		Budget
4	Clerk Expenses	£300.00
14	Hall Hire	£300.00
15	Training	£500.00
114	SLCC membership	£170.00
116	Postage fees	
	SUB TOTAL	£1,270.00
Grass Cutting/Hedges/Trees		Budget
	Grass Cutting & Hedges	
	SUB TOTAL	£6,000.00
Allotments		Budget
26	Allotment Maintenance	£500.00
113	Water	£100.00
	SUB TOTAL	£600.00
Capital Projects		Budget
	New Playground Equipment	£0.00
	Village Hall Sinking Fund	£15,000.00
	New Burial Ground path	£8,000.00
	SUB TOTAL	£23,000.00
Statutory/Insurance/Audit		Budget
17	Local Council Insurance	£1,100.00
	Election Costs	£0.00
	Internal Auditor	£250.00
	External Auditor	£300.00
	ICO	

	SUB TOTAL	£1,650.00
Grants/Section 137/GPC		Budget
	SUB TOTAL	£3,700.00
Playground		Budget
	ROSPA Fee	£240.00
	Emptying The Bin	£250.00
	Maintenance	£6,000.00
	SUB TOTAL	£6,490.00
IT/Website		Budget
	Get Mapping	£35.00
	Website Hosting	£350.00
	Domain Renewal	£25.00
	Scribe Package	£200.00
	Microsoft 365	£150.00
	SUB TOTAL	£760.00
Memberships		Budget
	Memberships	£220.00
	SUB TOTAL	£220.00
Parish Maintenance		Budget
	Noticeboard	£250.00
	Trees	£1,500.00
	Defib	£200.00
	Contingency	
	VAS	£750.00
	Bench	£500.00
	SUB TOTAL	£3,200.00
Burial Ground		Budget
9	Burial GroundMaintenance	£200.00
	SUB TOTAL	£200.00
	TOTAL	£56,162.00

14. Grant Awarding Policy review

- To review going forward how grants are to be applied for and given out

15. Finance and Administration:

(A) Payments received:

Received from	For:	Amount
Public Sector Deposit		£143.25
Allotment tenant	Allotment Rent	£30.00

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OCC AP	Grant	£1,000
Public Sector Deposit		£160.15

(B)Accounts for authorisation and payment: (Invoices circulated in advance – available for inspection)

Payee	For	Amount
Clerk (Miranda Harrison)	Net salary	£674.44
	Expenses	£37.28
	Total:	£711.72
NetWise	Website maintenance	£24.00
McCracken&Son	Grass cutting	£609.60
SWA	Village Hall Architectural Services	£4,560
The Flying Press	Printing	£52.36
British Legion	Remembrance poppy wreath	£100.00
Village Hall	Village Hall Hire	£22.00
Hailey Herald	Grant	£100.00
Hailey Festival	Grant	£500.00
Community Woodlands	Grant	£500.00
Village Hall	Grant	1,000.00
P.S	Defib pads	£59.95 (+vat) + £5.95+ vat for carriage

(C) Hailey Parish Council bank balances to 7th November 2023

Account	Balance
Unity Trust Current Account	£58,241.01
Unity Trust Deposit account	£29,377.30
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor – 31 st August 2023	£11,712.63
Allotments for Labouring Poor COIF deposit account	£18,800.00

Comments from members of the public:

16. Dates of Parish Council meetings 2023

Monday 11th December *

* Denotes Joan Smith Educational Charity meetings

Clerk to the Council
Miranda Rhodes