**Hailey Parish Council**

**Grant Application Form**

* Please complete all the questions including signing and dating the declaration at the end of the form
* Please refer to Hailey Parish Councils Grant Policy (on the website) for full terms and conditions for grants.
* Grant applications will be considered at the May and September Parish Council meetings so applications will be added to the agenda accordingly.

Submission of this application does not automatically mean that an award will be granted. The Parish Council reserves the right to award grants at their discretion and their decision will be final.

**1. Organisation details**

|  |  |
| --- | --- |
| Name of the organisation requesting the grant and the charity number if applicable |  |
| Name of person submitting this grant application: |  |
| Your role, title or position within the above organisation: |  |
| Please provide a contact phonenumber  |  |
| Please provide a contact email  |  |
| Please provide the organisation’s postal address |  |
|  |  |
| **2. Grant request details** * Please provide a brief description of your organisation, its main purpose and activities**.**
* Please provide details of the project for which the grant is required
* How will this project benefit the parishioners of Hailey?
* **Total cost of project \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Amount of grant requested \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* Have you received funding for this project from other sources, if so please give details

**Please include the following documentation:*** **Please provide a copy of your most recent annual accounts – preferably audited**

**2. Bank details** |
| Name of bank/building society  |  |
| Name on the bank account |  |
| Account number |  |
| Sort code |  |

**3. Declaration.**

I declare that the information given in this grant application is complete and accurate.

|  |  |
| --- | --- |
| **Signature** |  |
| **Name** |  |
| **Date** |  |
| **Title/role/position** |  |