

**Hailey Parish Council  
March 2024 Agenda**

**To:** All members of Hailey Parish Council

You are summoned to attend the **Meeting of the Parish Council on  
11<sup>th</sup> March 2024 at 7.30pm in Hailey Village Hall**

For the transaction of the business stated below. The Public and Press are also invited to attend.

**The agenda is as follows:**

- 1. To receive apologies for absence**
- 2. To receive Declarations of Interest**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.

- 3. To receive the Minutes of the Parish Council Meeting dated 12<sup>th</sup> February 2024**
- 4. Update on progress from the minutes - Clerk/Chairman to report on progress of outstanding items.**
- 5. Comments from Members of the Public**
- 6. To receive update reports from West Oxfordshire District Council and Cllr Liam Walker, Oxfordshire County Council.**
- 7. Planning: To receive an update report**

A) Planning applications received:

Ref no:	Address	Proposal	Decision

b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land northwest of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	<b>PC- Object</b> WODC – Under Consideration
19/03317/FUL amended	Land west of Hailey Rd, Witney	Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing	<b>PC- Object</b> WODC – Under Consideration
23/00539/FUL	The Crawley Inn Foxburrow Lane Crawley	Erection of 5 no. dwellings on the former car park together with the conversion of public house to provide 3 no. dwellings with associated parking, landscaping and works	<b>PC – Concern – Design for traffic access to the carpark site and also the density of the buildings in the car park.</b> WODC – Under Consideration

C) Decisions made:

8. Neighbourhood Policing (Cllr Andy Smith)

9. Update on Delly End flooding mitigations (Cllr Andy Smith)

10. Defib (Cllr Andy Smith)

11. Village hall

(A) Committee feedback

(B) Access road- potholes

11. Allotments (Cllr Julie Sullivan)

(A) Water Supply

(B) Request by tenant to install pond/water feature at allotment

(C) Allotment field New Yatt

(D) Lawn mower

(E) Ideas for renting out remaining allotments

12. Playground (Cllr Julie Sullivan)

(A) Rope Replacement Basket Swing

(B) Installation of roundabout

(C) Inspections

13. Policies- Renewals and reviews:

(A) Standing orders

(B) Financial regulations

(C) Burial Ground regulations

(D) Risk management policy

(E) Dignity at Work

(F) Dispute Resolution

(G) Grievance

(H) Recruitment

(I) Terms of Reference Staffing committee

(J) Training and Development policy

(K) FOI scheme

(L) Risk Management Scheme

Clerk to double check which policies need renewing upon review.

14. Finance and Administration:

(A) Payments received:

Received from	For:	Amount
Allotment Tenant	Deposit/tenancy	£57.00
JWS	Land Sale Agreement	£100.00
E Taylor	Memorial	£158.00
CCLA		£145.89

(B) Accounts for authorisation and payment:

Payee	For	Amount
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Clerk (Miranda Harrison)	Net salary	£670.56
	Expenses	£37.28
	<b>Total:</b>	<b>£707.84</b>
Water Plus	Water Bill	£8.99
OALC	Membership	£260.18
Scribe	Membership	£414.72
Village Hall	Hall Hire x2	£38.50

**(D) Hailey Parish Council bank balances to 6<sup>th</sup> February 2024**

Account	Balance
Unity Trust Current Account	£37,396.79
Unity Trust Deposit account	£29,580.93
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor – 31 <sup>st</sup> August 2023	£11,712.63
Allotments for Labouring Poor COIF deposit account	£18,800.00

**15. Internal Audit 22/23**

Review supplied to Cllrs ahead of meeting

- (A) Adopt a policy for Internal Financial Control and appoint a Councillor who should check all processes against the policy at least three times a year
- (B) A reserves policy should be devised
- (C) Update Asset Register

Comments from members of the public:

**Clerk to the Council**  
**Miranda Rhodes**

Dates of upcoming Parish Council Meetings

\*Denotes JSEC meetings

-11.03.24\*  
-08.04.24  
-13.05.24  
-10.06.24\*  
-08.07.24  
-12.08.24  
-09.09.24\*  
-14.10.24  
-11.11.24  
-9.12.24 \*