

Hailey Parish Council  
May 2024 Minutes

Minutes of the Meeting of the Parish Council held on 13<sup>th</sup> May 2024

In Attendance: Cllr Graham Knaggs, Cllr Julie Sullivan, Cllr Gavin Hyatt, Cllr Meena Patel, Cllr Kenny Patel, Cllr Andy Smith, 5 Members of the public

1. To receive apologies for absence - None
2. To receive Declarations of Interest- None Declared
3. To elect the Chairman of the Council and to receive the Chairman’s Declaration of Acceptance of Office- Cllr Gavin Hyatt was elected.
4. To elect the Vice Chairman of the Council and to receive the Vice Chairman’s Declaration of Acceptance of Office- Cllr Andy Smith was re-elected.
5. To receive the Minutes of the Parish Council Meeting dated 8<sup>th</sup> April 2024- Approved
6. Matters arising from the minutes- Cllr GK - When the PC appointed Miranda Rhodes as Hailey Parish Clerk/RFO, they failed to also appoint her as secretary to the Joan Smith charity and the Allotments for the labouring poor charity. The following rectifies this omission. Resolution: The Parish Council appoints Miranda Rhodes as secretary to both the Joan Smith Educational Charity and the Allotment for the labouring Poor charity.
7. Comments from Members of the Public- Helen Keene PCSO to be attending village lunch next Wednesday to give talks on various elements of security and answer questions from members of the public.
8. To receive update reports from Cllr Liam Walker, Oxfordshire County Council. – Fix my street picked up broken VAS sign in New Yatt to be investigated. Drainage in Middletown to be inspected. County has signed land agreement with Oxford United. East witney development going ahead. Introduction from Cllr Paul Marsh who was recently elected.
9. To consider Councillors’ portfolios of interest:

<u>Portfolio of Interest</u>	<u>Current Portfolio holders</u>
<b>Highways and Traffic</b> (incl VAS & Speedwatch) • Public Transport representative	Cllr G. Hyatt
<b>Community Policing</b>	Cllr A. Smith
<b>Planning</b>	Cllr K.Patel
<b>Environment</b> (footpaths, bridleways, grass cutting, flooding, hedges, trees, walls) • Burial Ground	Cllr M. Patel  Cllr G. Knaggs (Burial Ground)
<b>Amenities</b> (playground, recreation ground, pavilion, football club, village hall, Common Leys, bus shelter) • Village hall committee • Allotments (including ALP and HPC)	<b>Cllr J.Sullivan</b>
<b>Emergency Planning</b> (incl defibs, fire extinguishers)	Cllr K. Patel Cllr A. Smith (Defibs only)
<b>New Village Hall Working Group</b>	Cllr G. Knaggs (plus all councillors)

**To add staffing committee (support group) appraisals to be implemented- Meena and Julie**

10. Appointment of Non-Councillor members of the New Village Hall Working Group
  - \*Should be Hailey Facilities working group\* - Deferred until next meeting
 Proposed:  
 Phil Sullivan, Caryl Lansley, Karl Madden, and Judith Knaggs- Can’t appoint this time, all to be present, to move onto June agenda (Michael Drew and Ann) put an update into Hailey Herald.

11. Planning: To receive an update report

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a) Planning applications received:

Ref no:	Address	Proposal	Decision

b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
14/01671/OUT	Land northwest of Woodstock Rd, Witney	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space (Amended)	<b>PC- Object</b> WODC – Under Consideration
19/03317/FUL amended	Land west of Hailey Rd, Witney	Erection of 106 (reduced from 110) residential dwellings, changes to layout to increase area of public open space, increase in percentage of affordable housing	<b>PC- Object</b> WODC – Under Consideration
23/00539/FUL	The Crawley Inn Foxburrow Lane Crawley	Erection of 5 no. dwellings on the former car park together with the conversion of public house to provide 3 no. dwellings with associated parking, landscaping and works	<b>PC – Concern – Design for traffic access to the carpark site and also the density of the buildings in the car park.</b> WODC – Under Consideration (Approved)

c) Decisions made:

24/00714/HHD	Furchalay New Yatt Lane New Yatt	Loft conversion including insertion of front and rear dormers. Construction of side extension to replace existing garage and provide bedroom above, single storey rear extension to replace conservatory and single storey front extension with canopy over front entrance. Installation of air source heat pump together with associated external works to accommodate additional parking.	PC- Approved  WODC- Approved
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North Witney application- HPC views have been submitted, now under review.

12. Amenities – Playground (Cllr Julie Sullivan)

- (A) Painting quote climbing frame – **Quote £380.00, approved**
- (B) Basket swing ropes- **To be replaced Wednesday**
- (C) BMX Track- **Needs resurfacing, Julie looking at quotes**

13. Allotments (Cllr Julie Sullivan)

- (A) New tenancies- **3 new tenants at Hemplands, 2 new tenants at Poffley end**
- (B) Lawn Mower
- (C) Skip- **To be installed over bank holiday weekend.**

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- (D) Metal gate replacement- **ALP (Poffley end) to get quotes**
- (E) **Water Bill arrears**- 2 years free water, communication had to pay arrears, up to date.

**14. Policy reviews (All Cllrs)**

- (a) **Burial Ground regulations**- charges updated to match new diocese costing. (Remove charge for dealing with old flowers)

**15. Grant applications:**

- (a) **Hailey Herald**- Accepted £200.00
- (b) **Friends of Hailey School**- £500.00
- (c) **Hailey Festival** – Deferred
- (d) **Church**- To discuss with friends of Hailey Church, to be re discussed in June.

**16. Hailey Parish Council - Nominated Trustee:**

Jeremy Lewis (Hailey Relief In Need) has indicated that he is very happy to stand again as one of the Parish Council's Nominated Trustee's, if the Council wishes him to do so.- **The council resolved to elect Jeremy Lewis as a trustee again.**

**17. Finance and Administration:**

- (a) **23/24 Financials** – figures reviewed for audit.
- (b) **Reserve's policy**- policy approved at start of the year, only live reserves is for Hailey Facilities – general reserve 6 month figure of £16,566

**(b) Payments received:**

Received from	For:	Amount
CCLA	Deposit	£155.59
OCC AP		£1299.18
West Ox Payments	Precept (?)	£20847.50
Peter Smith&Son	Memorial	£196.00
Allotment tenant	Deposit&Rent	£54.00
CCLA	Deposit	£150.06

**(c)Accounts for authorisation and payment: (Invoices circulated in advance – available for inspection)**

Payee	For	Amount
Clerk	Net salary	<b>£670.56</b>
	Expenses	<b>£37.28</b>
	<b>Total:</b>	<b>£707.84</b>
McCracken&Sons	Grass Cutting	<b>£153.60</b>
Parish Online	Subscription	<b>£60.00</b>
Castle Water	Water Bill Poffley End	<b>£12.28</b>
Water Plus	Water Bill	<b>£5.46</b>
Hailey Village Hall	Hall Hire	<b>£16.50</b>
McCracken&Sons	Grass Cutting	<b>£609.60</b>

**(d) Hailey Parish Council bank balances to 1st May 2024- £56,243.07**

Account	Balance
Unity Trust Current Account	£39,343.12
Unity Trust Deposit account	£31,068.70

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COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	16,844.24
Allotments for Labouring Poor COIF deposit account	£18,800.00

**18. Comments from Members of the Public**

**19. Dates of Parish Council meetings 2024**

\*Denotes JSEC meetings

-10.06.24\*

-08.07.24

-12.08.24

-09.09.24\*

-14.10.24

-11.11.24

-9.12.24 \*

**Clerk to the Council**  
**Miranda Rhodes**