

Hailey Parish Council
August 2024 Minutes

Minutes of the Meeting of the Parish Council on
12th August 2024 at 7.30pm in Hailey Village Hall

Present: Cllr Gavin Hyatt, Cllr Graham Knaggs, Cllr Julie Sullivan, Cllr Meena Patel, Cllr Liam Walker, Cllr Paul Marsh

1. **To receive apologies for absence-** Miranda Rhodes, Cllr Andy Smith + member of the public Dinah Harris
2. **To receive Declarations of Interest-** None
3. **To receive the Minutes of the Parish Council Meeting** dated 8th July 2023 – Approved
4. **Update on progress from the minutes-** Item 9 g. Gate has been replaced and account authorisation added to tonight’s agenda (ALP Fund payment)
5. **Comments from Members of the Public .** None
6. **To receive update reports from Cllr Liam Walker and Cllr Paul March** West Oxfordshire District Council and Oxfordshire County Council
 - Discussion re.poor road surface repair New Yatt road and concern that only half of the road has been resurfaced and the area by the houses has been omitted . No plan for further resurfacing at the moment.
 - Housing target challenges in West Oxfordshire due to the change of government. The exact targets unclear at the moment. The previous local Plan has not yet been superseded by the new one which will take up to 18 months to finalise.
 - The majority of speeding concerns reported to Cllr Walker are related to Poffley end. A VAS in Poffley End is required and more volunteers to do the speedwatch.
 - Publica group is a company set up by 4 district councils (including WODC) to share services however 3 of the councils have now withdrawn and WODC will follow suit . there is real concern over loss of experienced staff as a result of this and also concern over employees employment rights including pensions during this transition . There will also be financial consequences related this decision.
 - The new A40 access junction at Shores Green has been approved and work is set to start this year

7. **Planning:**

a) **Planning applications**

Ref no:	Address	Proposal	PC Decision
24/01565/FULL	University farm	Installation and operation of a renewable energy generating station comprising ground-mounted photovoltaic solar arrays and battery –based electricity storage containers together with a switchgear container, invertor/transformer units, site access, internal access tracks, security measures , access gates, other ancillary infrastructure and landscaping and biodiversity enhancements.	PC- Object WODC- under consideration
24/01920/LBC	The old Manor House, Poffley end	Alterations to include re-roofing sections of the roof in Cotswold stone tiles, with repairs to rafters(if needed), new felt underlay and battens	PC. Approved WODC- under consideration

b) Decisions outstanding:

Ref no:	Address	Proposal	PC Decision
24/01404/S73	Aspley House Wood lane hailey	Variation of condition 2 of 23/00094/FUL to allow amendments incorporating single story extensions, loft rooms, solar panels and air source heat pump	PC - Approved WODC – Under Consideration
24/01331/S73	Common Leys Farm	Variation of condition two of permission 17/04007/FUL to allow reduction in size and design of the proposed extension to the main teaching building	PC- Approved WODC – Under Consideration
14/01671/OUT	Land North West of Woodstock road	Outline application for the erection of up to 200 residential dwellings and associated vehicular, pedestrian and cycle access, related highway works, drainage and landscape works including provision of public open space(amended)	PC – Object WODC- under consideration
19/03317/FUL amended	Land west of Hailey road, Witney	Erection of 106 (reduced from 110) residential dwelling, changes to layout to increase area of public open space, increase in percentage of affordable housing	PC Object Appeal has been refused as not part of the North Witney Development

c) Decisions made:

23/00539/FUL .The Application for 5 dwellings at the Crawley Inn , Foxburrow Lane, Crawley has been approved subject to legal agreement

d) North Witney Development WING Update (Cllr Knaggs)

This consortium which represents 12 Parish Councils in West Oxfordshire has not been a further meeting since the last PC meeting in July. The next one is due in September .

e) Quarry Solar farm (Cllr graham Knaggs)

Cllr Knaggs has produced a comprehensive response to the Quarry Solar Farm application. The balance of positives and negative outcomes of the farm, together with the very poor community fund offer ,suggests that the PC should object to this application . There was unanimous agreement from the PC to object. Cllr Knaggs will forward response to the clerk who will forward to WODC. Our response is already overdue to this will be done promptly .

f) CIL Consultation (Community Infrastructure Levy)

CIL funding will not apply to the North Witney development . Therefore Infrastructure benefits will only be by possible via S106 funding.

g) Leda properties

Leda has expressed an interest in developing the field next to the recreation ground. This is a concept only at this stage.

As a result to Hailey facilities group will be reactivated to discuss further.

8. Amenities (Cllr Julie Sullivan)

Playground.

(A) Replacement of basket ball hoop. The new heavy duty hoop has arrived and needs installing. Cllr Sullivan and Cllr Hyatt will install in August (provisional date 20th)

(B) Maintenance work. It is proving very difficult to get a casual worker to maintain the playground area and the playground items .

The person who expressed an interest in doing the work is unable to get the appropriate insurance The worker would need to be self employed with Public liability insurance. Cllr Sullivan is therefore going to approach some cleaning and gardening companies for quotes.

(C) RoSPA .No fixed date for assessment yet but likely to be in August

9. Allotments (Cllr Julie Sullivan)

(A) North leigh allotment. There are currently 14 people on the waiting list for an allotment in North leigh. If there continue to be vacancies in Hailey over the next couple of months then tenancy will be offered to those at North leigh with conditions attached.

(B) Hailey plot vacancies. There are 3 plots available at Hemplands and 1 large plot at Poffley end.

(C) Rental costs for 2025. The PC agreed that there would be no increase in cost for the 2005/ 2006 rental period

(D) Security plot 18 ALP. A resident expressed concern about the plot being used by travellers and others due to poor security. Cllr Sullivan and Cllr Hyatt visited the plot which is a small wooded copse area. It was deemed to be low security risk however it was decided that signage would be put up on the boundary and also the small fence pulled back into position. The resident has been informed.

10 Village Hall management update

- The VHMC are looking at purchasing an alternative website. As the PC may well move onto the .gov.uk government website it was suggested that the VCMC pursue an alternative as it is unlikely they would have access to our future one although we would of course provide a link to their new one.
- Ann Gibson is the new secretary of the VHMC Since Judith Knaggs stepped down. There is also a new member and someone else in the village who is interested in joining.
- There was a query from the VHMC about S106 funding. This is only available to new build projects although Cllr Knaggs pointed out that there are plenty of grants available for village hall refurb
- Gigaclear is continuing to supply free internet to the village hall in exchange for publicity. There will be a gigaclear banner on the back of the village hall and also the Gigaclear logo will be added to the HPC website
- The new secretary contact details will need updating on the emergency plan and Cllr Hyatt will action this

11. Grants.

The grant policy and application form has been updated and the PC as a whole agreed to implement it . The Clerk will add it to the website.

12 Community Policing No update from Cllr Any Smith who was unable to attend the meeting.

13 Highways and traffic.

- Cllr Hyatt has put several reports on FIX MY STREET including one about the condition of Giernalls Road. The bus layby by the hairdressers is due for replacement of bus lane markings but it is not clear when this may happen. Cllr Hyatt is keen to encourage residents to use FIX MY STREET when they have a complaint about a road.
- Increased numbers of speedwatch volunteers are required with the relevant training

14 Environment (Cllr Meena Patel)

- Cllr Patel has obtained 2 quotes for dealing with the diseased cherry tree in the recreation ground. For trimming and crown lifting £720 and for total removal £ 840. Cllr Patel will organise further quotes before bringing to the next meeting
- The Old burial ground has been cut by the existing contractor. This cut is twice a year.

15. Burial Ground (Cllr Graham Knaggs)

- The new burial ground has now been cut by Michel Drew.
- The Burial ground documentation is in the process of being updating . There are burials which have not been captured on the register and also mis-spellings which have been corrected. The register also needs cross checking with the burial book of certificates as there is evidence that some certificates have not been issued
- There has been one burial since the last meeting.

16. Emergency plan.

Cllr Gavin Hyatt is now taking over emergency planning from Andy Smith and will update contact details re VHMC changes

17. Football Club (Cllr Andy Smith)

The broken windows were discussed and it was agreed to ask Cllr Andy Smith to seek quote for repair. There may be members of the football team or their family or friends who could provide such quotes. Cllr Hyatt will communicate with Cllr Smith about this.

18 Hailey facilities working group.

Currently paused, but will be reactivated to discuss recent communication from Leda properties. Cllr Knaggs is chair and will organise next meeting. There will be details about this in the coming Hailey Herald

19 Finance and administration

(A) Payments received

Received from	For	Amount
Allotment tenant	Deposit and rent	£54.00
CCLA	Deposit	£153.96

(B) Accounts for authorisation and payment: (Invoices circulated in advance – available for inspection)

Payee	For	Amount
Clerk	Net salary	£782.32
	Expenses	£37.28
	TOTAL	£819.60
Cllr J Sullivan	Expenses (Tip)	£ 7.00
JMR Property developments and son ltd	Fixing of showers at pavilion	£380.00
Online playgrounds	Basket ball hoop	£201.60

Netwise	Continuation of package	£528.00
Micheal Drew	Maintenance of burial ground	£150.00
McCracken and Son	Grass cutting	£564.00

Additional payments requiring authorisation

Bell & Co Carpentry £595.00 (Metal gate plot 17)
 Final reminder from WODC Emptying of litter and dog bins £261.14
 (WODC mixed up Cassington and Hailey invoices)

(C) Hailey Parish Council bank balances to 2nd July 2024

Account	Balance
Unity Trust Current Account	£32,375.21
Unity Trust Deposit account	£31,618.92
COIF Public Sector Deposit Fund	£35,000
Allotments for Labouring Poor – 31 st August 2023	£16,844.24
Allotments for Labouring Poor COIF deposit account	£18,800.00

(D) Audit /AGAR Update

Cllr Hyatt and the Miranda have met with OALC and are in the process of rectifying last years audit and then subsequently this years so that it can be signed off. Miranda is awaiting the updated figures from OALC

(E) Request for clerk to have new lap top. It was agreed that the Clerk could have funding of up to £750 for this .

(F).Gov domain OALC recommendation . The clerk to make contact with OALC to find out more information to bring back to meeting next month. There was agreement from the council that we are in favour of going down this route especially as it will probably become compulsory at some stage.

(G) Sorting of paper files, sending archives and cloud storage for digitalised version of policies

The clerk to investigate if there is cloud storage associated with the gov.uk domain.

20. Comments from the public. None

21 Dates of Parish council meetings 2024

*Denotes JSEC meetings

-09.09.24*

-14.10.24

-11.11.24
-9.12.24 *