

Hailey Parish Council  
September 2024 Minutes

Minutes of the Meeting of the Parish Council on  
9<sup>th</sup> September 2024 at 7.30pm in Hailey Village Hall

Present: Cllr Gavin Hyatt, Cllr Graham Knaggs, Cllr Julie Sullivan, Cllr Meena Patel, Cllr Liam Walker, Cllr Paul Marsh

1. **To receive apologies for absence-** Miranda Rhodes, Cllr Andy Smith
2. **To receive Declarations of Interest-** Cllr Sullivan cannot vote on tree cutting quotes as knows one of the companies involved
3. **To receive the Minutes of the Parish Council Meeting dated 12<sup>th</sup> August 2024 –** Approved
4. **Update on progress from the minutes-** None reported
5. **Comments from Members of the Public.** None
6. **To receive update reports from Cllr Liam Walker and Cllr Paul March** West Oxfordshire District Council and Oxfordshire County Council
  - Discussion re 20mph Hailey limit. Not on current list of villages where it will be implemented but will be added in future .
  - Housing target challenges remain, as targets not yet been clarified. The new government are introducing new planning rules and a new planning framework
  - The WODC planning department has lots of outstanding decisions regarding Hailey applications but currently the decision making is progressing very slowly due to Joan Desmond ( Principal planner ) leaving and changes in the planning department. The next planning meeting at WODC has been cancelled.
  - The goal posts for the North Witney development keep changing and negotiations continue. The development is still at the outline planning application stage
  - Concern expressed by Cllr Walker about winter fuel payment cut and its effect on the members of the community

7. **Planning:**

a) **Planning applications**

| Ref No        | Address                                      | Proposal  | PC Decision         |
|---------------|--|---|---------------------|
| 24/02208/PN56 | The Paddocks, New Yatt, Oxon.Ox29 6TE        | Conversion of existing agricultural building into dwelling house            | <b>PC- Approved</b> |
| 24/01967/HHD  | Haysfield, Middletown, Hailey Oxon. Ox29 9TA | Erection of single story rear extension and enclosure of front porch canopy | <b>PC –Approved</b> |

**b) Decisions outstanding**

| Ref           | Address  | Proposal   | PC Decision                                      |
|---------------|--|--|--|
| 24/00482/OUT  | North Witney Strategic development Area, New yatt road/ Witney | <b>Outline planning application</b> for a residential-led mixed use development ( use class c3/c2), a 2.2 ha primary school ( Use Classf1) and up to 400m2 community use and or co working hub and or shop( Use class E and F2) and Northern distributor road with creation of new vehicular access off Woodstock road , New Yatt road and Hailey Road and provision of public open space with associated infrastructure and earth works. ( All matters reserved except accessibility of site, for the vehicles in terms of the positioning and treatment of access to the site) | <b>PC- Object</b><br>WODC under consideration    |
| 24/01404/S73  | Aspley house Woodlane, Hailey                                  | Variation of condition 2 of 23/00094/FUL to allow amendments incorporating single story extensions, loft rooms, solar panels and air source heat pump  | <b>PC- Approved</b><br>WODC under consideration  |
| 24/01331/573  | Common Leys farm   | Variation of condition two of permission 17/04007/FUL to allow reduction in size and design of the proposed extension to the main teaching building.   | <b>PC- Approved</b><br>WODC under consideration  |
| 24/01565/FULL | University farm  | Installation and operation of a renewable energy generating station comprising ground-mounted photovoltaic solar arrays and battery –based electricity storage containers together with a switchgear container, inverter/transformer units, site access, internal access tracks, security measures , access gates, other ancillary infrastructure and landscaping and biodiversity enhancements.   | <b>PC- Object</b><br>WODC- under consideration   |
| 24/01920/LBC  | The old Manor House, Poffley end                               | Alterations to include re-roofing sections of the roof in Cotswold stone tiles, with repairs to rafters( if needed), new felt underlay and battens   | <b>PC. Approved</b><br>WODC- under consideration |

**c) Decisions made**

None

**d) North Witney Development WING Update ( Cllr Knaggs)**

The next meeting of WING will be next week.

WING resolution request.

**Hailey Parish Council hereby resolves that:**

1. It wholly supports the aims and the approach of the Witney infrastructure Neighbourhood Group ( WING)
2. Furthermore, it completely endorses the NORTH WITNEY HOUSING DEVELOPMENT challenges and interventions ( Version 2- May 2024) report by WING ( Hailey Parish Council on 9<sup>th</sup> September 2024)

**Motion proposed by Cllr Hyatt and seconded by Cllr Sullivan after unanimous agreement by PC members**

**e) North Witney Exchange of emails.** Cllr Knaggs had circulated the emails prior to the meeting so that everyone was aware of their content and implications.

**(f) Quarry Solar farm (Cllr graham Knaggs ).** Still awaiting decision by WODC

### **8. Amenities (Cllr Julie Sullivan)**

#### **Playground.**

**(A) RoSPA. Inspection** completed and the majority of equipment in the playground and recreation area has been assessed as very low or low risk. 6 items were picked up as medium risk and the issues with these items will be addressed in the coming months. Cllr Sullivan will be getting quotes to present to the PC in October or November 2024.

**(B)** Future maintenance work will be carried out by a playground cleaning company and playground maintenance companies rather than local people without PLI

### **9. Allotments (Cllr Julie Sullivan)**

**(A) Vacancies.** Poffley end site is fully occupied and Hemplands site has one spare plot which is about to be rented out.

**(B)** Future maintenance work will be carried out by gardening companies with the required PLI

**(C)** Lawn mower has been ordered but not yet delivered.

### **10 Village Hall Management committee update**

- There are two new trustees on the committee
- Money collected at the jumble sale will be used to update the village hall kitchen
- Several events are coming up including the Quiz , Bingo, Jumble sale , Craft event and Band Concert
- Security to the village hall is being improved due to conditions of insurance.

### **11. Grants.**

The Hailey football club has requested a grant for various pieces of equipment . Following discussion the PC agreed to fund a grant of £800(line paint excluded as maintenance)

Miranda the Clerk will contact the club to let them know our decision and arrange payment.

**12 Community Policing** No update from Cllr Any Smith who did not attend meeting.

### **13 Highways and traffic.**

- Cllr Hyatt has put several reports on FIX MY STREET about the condition of the bus laybys. The laybys will need resurfacing before the line painting occurs. Cllr Hyatt to send photos on FMS of the condition of the road surface.
- Cllr Hyatt working on the speed watch initiative to get more volunteers and training arranged.

### **14 Environment ( Cllr Meena Patel)**

- Cllr Patel has obtained 2 quotes for dealing with the diseased cherry tree in the recreation ground. Still awaiting the third quote before deciding. Cllr Patel currently favours the 'Climbing High' company as the quote is better value than Tree tech
- The grass contract expires at the end of the financial year and likely to be put out to tender.

### **15. Burial Ground (Cllr Graham Knaggs)**

- One burial will occur next week.
- The new burial ground is divided into 3 sections and 2 of those are planted up with wild flowers and bulbs. A decision needs to be made what we do with the second area which will soon become a burial area. Do the PC mow the entire second section or leave part of it wild.? Decision by spring 2025

**16. Emergency planning.** No change

**17. Football Club (Cllr Andy Smith)** Cllr Smith absent so no information

**18 Hailey facilities working group.**

Next meeting on Monday 16<sup>th</sup> sept 2024 in the Village hall

**19 Finance and administration**

**(A) Payments received**

| Received from    | For              | Amount |
|------------------|------------------|--------|
| Allotment tenant | Deposit and rent | £62.00 |

**(B) Accounts for authorisation and payment: (Invoices circulated in advance – available for inspection)**

| Payee               | For                   | Amount         |
|---------------------|-----------------------|----------------|
| Clerk               | Net salary            | <b>£670.56</b> |
|                     | Expenses              | <b>£37.28</b>  |
|                     | TOTAL                 | <b>£707.84</b> |
| WEL medical         | Defib Pads            | <b>£80.28</b>  |
| RoSPA               | Playground inspection | <b>£235.20</b> |
| Hailey Village hall | Hire of village hall  | <b>£66.00</b>  |
| Allotment tenant    | Return of Deposit     | <b>£50.00</b>  |
| Castle Water        | Water bill            | <b>£89.76</b>  |

**Additional payments authorised**

1. McCracken and Sons Ltd. Grass cutting £ 564.00
2. OALC Onsite Training £455.10
3. SLCC Allotment course £ 36.00
4. Castle water bill sept 24 £108.62

**(C)** Hailey Parish Council bank balances to 2<sup>nd</sup> Sept 2024

| Account  | Balance    |
|--|------------|
| Unity Trust Current Account                        | £28,914.37 |
| Unity Trust Deposit account                        | £32,959.42 |
| COIF Public Sector Deposit Fund                    | £35,000    |
| Allotments for Labouring Poor                      | £16,844.24 |
| Allotments for Labouring Poor COIF deposit account | £18,800.00 |

**(D) Audit /AGAR Update**

Figures received from OALC for clerk to restart audit for 23/24. Previous figures to be signed off at Octobers meeting to send to Moore

**(E) Reserves ( Cllr Knaggs )**

|  |                                      |
|--|--------------------------------------|
| <b>Allocated reserves list 31 march 2023</b> |                                      |
| Playground maintenance                       | £ 3,500.00                           |
| New Village hall fund                        | £37,0000.00                          |
| <b>Budget reserves 2023/24</b>               |                                      |
| Playground Maintenance                       | £ Used for replacement of roundabout |
| New Village hall fund                        | £15,000.00                           |
| Architects fees                              | -£3,800.00                           |
| <b>Allocated reserves list March 2024</b>    |                                      |
| Hailey facilities fund                       | £48,200.00                           |
| <b>Budget reserves 2024/25</b>               |                                      |
| Hailey facilities fund                       | £15,000.00                           |
| New burial ground path                       | £8,000.00                            |

**19 Finances and administration**

The burial ground path project has been completed so this reserve has been used and should be reset to zero.

After the precept from WODC arrives on 1st October 2024, the Hailey facilities budget reserve 2024/5 of £15,000 should be added to the ongoing Hailey facilities reserve resulting in a total reserve of £63,200

|   |                             |
|---|-----------------------------|
| <b>Allocated reserves list October 1st March 2024</b> |                             |
| <b>Hailey Facilities fund</b>                         | <b>£ 63,200</b>             |
| <b>New burial ground path</b>                         | <b>£0- Project complete</b> |

**20. Comments from the public.** Pam Simpkins discussed the siting of the defib machines and **wondered** if Poffley end should have a designated machine (maybe the one from outside the school) Cllr Hyatt will look at possible locations (? Pumping station by allotments or electricity substation)

**21 Dates of Parish council meetings 2024**

\*Denotes JSEC meetings

-14.10.24

-11.11.24

-9.12.24 \*