

Hailey Parish Council
November 2024 Minutes

To: All members of Hailey Parish Council

Meeting of the Parish Council on
11th November 2024 at 7.30pm in Hailey Village Hall

Present: Cllr Gavin Hyatt, Cllr Graham Knaggs, Cllr Julie Sullivan, Cllr Meena Patel, Cllr Liam Walker, Cllr Paul Marsh, Miranda Rhodes (Clerk) 8 members of the public

1. **Apologies for absence:** Cllr Andy Smith
2. **To receive Declarations of Interest:** None declared
3. **To receive the Minutes of the Parish Council Meeting dated 14th October 2024** – Minutes approved
4. **Update on progress from the minutes-** None to report
5. **Comments from Members of the Public-** None
6. **To receive update reports from Cllr Liam Walker, Oxfordshire County Council and Cllr Paul Marsh West Oxfordshire District Council:**

Cllr Liam Walker: Decision on 20pmh Thursday, 24 responses to consultation, 18 objections and 3 unsure, OCC likely to go ahead regardless.
Village walkabout to be organised
VAS Signs for Poffley end requested by residents.
Dual carriageway upgrade not happening, decided on bus lanes from Eynsham park and ride into oxford. Consultation end of November.

Cllr Paul Marsh: New local plan- Gov review of planning, delayed by at least 1 year, consultation on options to be around May 2025 with a view for full submission in March '2026.

7. **Appointment of new councillor** – Scott Cleaveley unanimously co-opted onto council and joined the table with immediate effect.

8. **Planning:**

a) **Planning applications**

Ref No	Address	Proposal	PC Decision
24/02233/FUL	Moorlands Farm New Yatt Witney Oxfordshire OX29 6TE	Proposed side extension to existing stables	PC- Under Consideration WODC- Under Consideration

b) **Decisions outstanding**

Ref	Address	Proposal	PC Decision
24/00482/OUT	North Witney Strategic	Outline planning application for a residential-led mixed use development (use class c3/c2), a 2.2 ha	PC- Object WODC- under

Hailey Parish Council
November 2024 Minutes

	Development Area, New yatt road/ Witney	primary school (Use Classf1) and up to 400m2 community use and or co working hub and or shop(Use class E and F2) and Northern distributor road with creation of new vehicular access off Woodstock road , New Yatt road and Hailey Road and provision of public open space with associated infrastructure and earth works. (All matters reserved except accessibility of site, for the vehicles in terms of the positioning and treatment of access to the site)	consideration
24/01404/S73	Aspley house Wood Lane, Hailey	Variation of condition 2 of 23/00094/FUL to allow amendments incorporating single story extensions, loft rooms, solar panels and air source heat pump	PC- Approved WODC-under consideration
24/01565/FULL	University farm	Installation and operation of a renewable energy generating station comprising ground-mounted photovoltaic solar arrays and battery –based electricity storage containers together with a switchgear container, invertor/transformer units, site access, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements.	PC- Object WODC- under consideration
24/02308/HHD	Swinbrook New Yatt Lane New Yatt Witney Oxfordshire OX29 6TF	Erection of a garden building	PC Approved WODC – under consideration
24/02349/HHD	Milburn Cottage Delly Hill Hailey Witney Oxfordshire OX29 9TU	Erection of single storey rear extension	PC Approved WODC – under consideration
24/02444/CND	Land North Of A4095 At E437664 N211817 North Leigh Oxfordshire	Discharge of conditions 4 (Surface Water Drainage Scheme) and 6 (Construction Traffic Management Plan) of Planning Permission 22/02740/FUL	PC-Approved WODC – under consideration

c) Decisions made

Ref	Address	Proposal	Decision
24/01920/LB C	The old Manor House, Poffley end	Alterations to include re-roofing sections of the roof in Cotswold stone tiles, with repairs to rafters(if needed), new felt underlay and battens	PC Approved WODC- Approved

Hailey Parish Council
November 2024 Minutes

24/02208/PN 56	The Paddocks, New Yatt, Oxon.Ox29 6TE	Conversion of existing agricultural building into dwelling house	PC Approved WODC- Approved
-------------------	---	---	-------------------------------------

WING (Cllr Graham Knaggs)

WING had a meeting with Oxfordshire CC to discuss their policy on the West End link bridge. The N Witney developer has excluded WEL from its planning application citing OCC's policy to prioritise projects for pedestrians, cyclists and local transport ahead of vehicles. This is despite OCC's other policy which promotes inclusion of WEL in their Local Transport and Connectivity Plan. They recognised the contradiction but have not yet made a decision on the developer's application.

WING has also had a meeting with the Environment Agency on flooding alleviation associated with the North Witney development.

The Local Plan states that the WEL could have a 'dual' role not only in terms of transport but also in terms of flood risk mitigation. It notes that the developer would have to provide a detailed Flood Risk Assessment to support any proposal for the adoption of the dual role.

Additional upstream Witney flood alleviation options. The EA has advised of a series of embankment schemes that could be constructed if they are shown to be feasible, viable and affordable. One of these is very similar to the WEL option that WING is promoting plus an embankment at New Mill and a further embankment upstream of Crawley.

9. Amenities (Cllr Julie Sullivan)

Playground:

(A) Quotes for ROSPA work:

3 Companies contacted for quotes, work needed: topping up bark in climbing area, replacement of infant swing seats, adjustment of basket swing, cableway inspection.

(B) Replacement of picnic benches:

2 Replacement benches in budget for next financial year.

(C) Quote from Royal Garden: Clear foliage from zipwire: £275.00 – Quote accepted.

10. Allotments: (Cllr Julie Sullivan)

Hemplands:

(A) Vacancies- Plots available

ALP:

(A) New Yatt Picnic area Ash Dieback- To find quotes for assessor to have a look at the trees and assess risk and potential next steps. £300 for cutting or disposal. Agreed

(B) New Yatt picnic area quote for cutting back hedge and overgrown area. Requesting approval- All borders need trimming back, quote from Royal Garden £285.00 – Agreed

(C) ALP Poffley end allotments. Quote for work on paths and overgrown areas.

**Hailey Parish Council
November 2024 Minutes**

(D) ALP Plot 16. Quote for fencing between sheep area and poultry area. Requesting approval- £300 for wire fence and posts – Agreed

(E) Shed Donation- plot 9b previous tenant has decided to donate shed to the allotment

(F) Request for Padlock for shed above- £13.99 – Agreed

11. Website:

(A) Moving to a GOV domain- OALC advised that HPC move to a .gov domain – Request full costing from OALC for December meeting

(B) Grant application process

(C) New website – Same as above

12. Village Hall Management Committee feedback (Cllr Julie Sullivan)

13. Grants

(A) VHMC

(B) Friends of Hailey Church – AGM Thursday to discuss application

14. Community Policing (Cllr Andy Smith) -Not present

15. Highways and Traffic (Cllr Gavin Hyatt) – Work actioned; potholes repaired on Delly end. Layby fixed. Fly tipping on foxburrow to be investigated.

16. Environment (Cllr Meena Patel)

Beginning process of new tender to go out in January for new contract in February.

Cherry tree cutting date 13th January

JAG trees for tree surveying, clerk/Meena to contact.

17. Burial Ground (Cllr Graham Knaggs) Nothing to report

18. Emergency Planning (Cllr Gavin Hyatt) None to report

19. Football Club – Nothing to report (see item 21)

20. Hailey Facilities working group- Meeting next Monday at 8pm with LEDA properties who will discuss plans for field alongside recreation ground. Pavillion and village hall to also be discussed.

21. Pavilion – Double glazing contractor contacted.

22. Finance and Administration

(A) Payments received:

Received from	For:	Amount
SLCC	Training Refund	£16.30
Allotment Tenant	Rent	£12.00
CCLA	Deposit	£146.86

Hailey Parish Council
November 2024 Minutes

(B)Accounts for authorisation and payment:

Payee	For	Amount
Clerk	Net salary	£768.35
	Expenses	£37.28
	Total:	£805.63
McCracken&Sons	Grass Cutting	£609.60
Netwise	Website Hosting	£24.00
Hailey Village Hall	Hall Bookings	£33.00
Water Plus	Water Bill	£135.55
Castle Water	Water Bill	£0.69

Payments to be added in:

SLCC: £158.00

(C) Hailey Parish Council bank balances to 6th November 2024

Account	Balance
Unity Trust Current Account	£45,389.04
Unity Trust Deposit account	£33,182.12
COIF Public Sector Deposit Fund	£35,000.00
Allotments for Labouring Poor	£16,844.24
Allotments for Labouring Poor COIF deposit account	£18,800.00

23. Budget 25/26 – proposed budget and precept for financial year 1st April 2025- 31st March 2026

Expenditure	
Administration	Budget 25/26
Clerk Salary	£12,000.00
Clerk Pension	£500.00
Bank Charges	£72.00
Clerk's Expenses	£500.00
Stationary	£0.00
Income tax&National Insurance	£0.00
IT Accounts&Software	£0.00
Hall Hire	£350.00
Training	£100.00
Audit Fee	£550.00
Insurance	£1,000.00
General Contingencies	£0.00
Elections	£0.00
Website Costs	£1,000.00
Noticeboard	£0.00
CLLR expenses	£0.00
Memberships	£0.00
Postage Fees	£0.00

Hailey Parish Council
November 2024 Minutes

Leaflet Printing	£200.00
Fire cover	£100.00
Architect Fees	£0.00
OALC Assistance	£0.00
Subtotal	£16,372.00
Burial Ground	Budget 25/26
Maintenance/ Hedge Cutting	£200.00
Reservation Bricks	£0.00
Subtotal	£200.00
Allotments	Budget 25/26
Maintenance (HPC)	TBD
Rent (Deposit return)	TBD
Water Bill	£500.00
Subtotal	£500.00
Capital Projects	Budget 25/26
Capital Projects - 2 benches	£1,000.00
Hailey Facilities Sinking Fund	£15,000.00
Playground New Equipment Sinking Fund	£5,000.00
Subtotal	£21,000.00
Grants	Budget 25/26
Hailey Herald	TBD
British Legion	TBD
Friends of Hailey School	TBD
Football Club	TBD
Hailey Community Woodland	TBD
Subtotal	£3,700
Grass Cutting	Budget 25/26
General	£7,500.00
Subtotal	£7,500.00
Parish Maintenance	Budget 25/26
Defibs	£300.00
Tree Maintenance	£2,000.00
VAS	£0.00
Speedwatch Signs	£0.00
Sign Posts	£0.00
Waste Bins	£1,200.00
Subtotal	£3,500.00
Playground	Budget 25/26
ROSPA	£200.00
Playground Maintenance	£5,000.00
Subtotal	£5,200.00
Membership Subscriptions	Budget 25/26
Parish Online	£70.00
SLCC	£170.00
National Allotment Society	£75.00

Hailey Parish Council
November 2024 Minutes

Subtotal	£315.00
Total Expenditure	£58,287.00

Income	
Allotments	Budget 2025/26
Rent	£1,400.00

Bank Interest	
COIF	£400.00

Burial Ground	
Burial Fees	£2,500.00
Memorial Fees	£2,500.00
Subtotal	£5,000.00

Precept	
May '24	£45,000.00
Subtotal	£45,000.00

Way leaves SSE	£167.00
Football Club rent	£500.00
Charities Admin	£300.00

OCC grass cutting grant	£1,300.00
FROM RESERVES	£4,220.00

TOTAL Income	£58,287.00
---------------------	-------------------

24. Audit Update and signing off 22/23 AGAR (Clerk)

22/23 Now submitted to Moore, Clerk to now rectify 23/24 AGAR and submit December.

25. Clerk Maternity Cover

Cleared with HR that unless somebody would internally like to take on the role of Clerk/RFO, a friend/family member may be chosen to cover maternity leave.

Clerk has put forward husband Thomas Rhodes as cover, council has no objections. Explained to members of public that the reason behind this suggestion is that it would likely cause the least amount of disruption, given the volume of work to be handed over, including boxes of paperwork etc.

26. Comments from members of public:

None

27. Dates of Parish Council meetings 2024

Hailey Parish Council
November 2024 Minutes

*Denotes JSEC meetings

-9.12.24 *

Meeting closed 20:20

Clerk to the Council

Miranda Rhodes